



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the September 12, 2024 Regular Board Meeting

Chairperson Buchholz called the Thursday, September 12, 2024 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse at 215 1st Ave S, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Leland Buchholz, Wayne Wendel, Dale Katterhagen, Barb James and Tom Williamson.

James arrived at the meeting at 8:52 a.m.

Others present in person were: Deja Anton, SWCD Manager, Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Tim Ebnet, Conservation Technician, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Alyssa Scheve, Conservation Technician, Luke Thoma, NRCS, and Mae Petrehn, Ducks Unlimited.

Public: Larry Bebus.

Buchholz asked if there were any additions or corrections to the agenda. Wendel made a motion, seconded by Katterhagen to accept the revised agenda for the regular September 12, 2024 meeting.

- See additions and corrections in red
- 3.16- Add contract extension request from Rick Baum, Jr.
- 4.3 – Remove payment request from Joan Gonsior
- 4.10- Remove payment request from Jon Krause
- 6.2- Remove discussion for location for October Board Meeting and Awards Luncheon as a duplication on the agenda
- 6.3 -Move 6.3 to the beginning of the agenda

Affirmative: Buchholz, Wendel, Katterhagen and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve minutes as disbursed from the August 8, 2024 board meeting. Affirmative: Buchholz, Wendel, Katterhagen and Williamson. Motion Carried.

Buchholz asked the board to review August 2024 Treasurer's Report. Williamson made a motion, seconded by Wendel to accept August 2024 Treasurer's Report with receipts totaling \$159,791.33 and disbursements totaling \$101,646.50. Affirmative: Buchholz, Wendel, Katterhagen and Williamson. Motion Carried.

Buchholz called for conflict of interest. Katterhagen reported conflict interest in item 3.13 – Nate Katterhagen amendment request and 4.7 partial payment request from Nate Katterhagen.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Reports:

Commissioner's Report: No Report.

Supervisor Buchholz Update: Buchholz added that he has been asked to serve on the MASWCD Nomination committee.

Director Update: Ossefoort reported the Commissioners voided the class comp study with Gallagher. Gallagher now has 60 days to make changes to the report. The preliminary budget is due in a few weeks. The Rock Wall project is in progress, and the County removed the homes on the lots they recently bought to make more parking. Ossefoort also reported the Drinking Water Grant was executed. The digester request was recommended for approval to the Board Commissioners by the Planning Commission. The county will be reviewing cannabis ordinance and the county is looking at utilizing Region 5 for a County wide comp study review.

The SWCD board would like to have board representation during the comp study review.

SWCD Manger's Report: See Manger's written report for specific details. Anton reported she submitted a CWF grant application for Big Swan Lake for a alum treatment, working on easement requests, completed award write up for the award winners with assistance from Christiansen and Scheve. Anton also reported she attended a fall Swan Lake Association meeting with Ossefoort, met with Public Works on erosion projects and met with Birchdale Township on erosion projects. Anton also is preparing for Pheasant Forever interviews and working with BWSR on proposing changes to feedlot caps on grant funding.

James entered the meeting at 8:52 a.m.

Anton reported on September 9, 2024 she met with Ossefoort and Bauer the County Coordinator regarding the County's 605 budget. The 605 budget is where County staff that work on SWCD programs are budgeted for payroll, benefits, training, phone, and other miscellaneous items. Anton mailed a written summary of the meeting to the Board of Supervisors. The meeting was held per the request the County Coordinator and the County Finance Committee. During the meeting on September 9, 2024 there was miscommunication on how staff payroll and benefits are divided out between two different budgets. The Program Coordinator is 75% out of 605 (SWCD payroll +other items) budget and 25% out of 105 (P&Z) budget. Ossefoort is 50/50 from 605 (SWCD payroll +other items) budget and 105 (P&Z) budget. Ossefoort will be correcting his statement with the County Coordinator as he misspoke during the meeting on September 9, 2024.

Anton suggested during the November work session the SWCD Board of Supervisors review the Agreement with the County.

Anton stated the County is keeping all the interest on Soil and Water grants funds, which could calculate to thousands and thousands of dollars.

SWCD Staff Report: Anton reported Votruba is working RIM inspections and finished up the Dreher project.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Anton reported Christiansen has been attending trainings, working with landowners on ditch cleanings, currently no wetland violations and completed ob well readings for August. Anton informed the board there has been some changes to the wetland rules.

Anton reported Scheve has been shadowing staff with sites visits and has been attending trainings.

Anton reported Ebnet has been busy with Nutrient Management plans, Ag Water Certifications, Cover Crops and other conservation projects.

Anton reported Pratt has been busy with feedlot inspections.

Anton reported S. Katterhagen has been busy planning for Enviro Fest.

Staff Visual Report: Pratt presented his visual staff report which highlighted pit closure projects and feedlot fix projects that he has been part of the last few months.

NRCS Report: Thoma reported round #1 of EQIP closed and they received between 50-60 applications. NRCS is also looking at filing a Soil Conservation position and he will be assisting in the Pheasants Forever interviews. NRCS is also looking for volunteers for the office or for the field who want to build their resume.

1W1P SRWD Report: Williamson attended a policy meeting on July 13th and the next round of funding grant agreement was executed.

1W1P Red Eye Report: No meetings.

1W1P Long Prairie Report: No meetings and the meeting for September was canceled.

1W1P Crow Wing Report: On September 24, 2024 the public comment period will close. There will be a meeting on October 27, 2024. The plan will go to BWSR in December or January depending on BWSR's meeting schedule.

1W1P Mississippi Brainerd Report: No update.

BWSR Report: Mayers reported BWSR Academy registration will open on Monday, September 16, 2024. Crow Wing is having a bus tour on September 26, 2024 and Morrison SWCD is hosting a field day on October 11, 2024.

Celebration: Todd SWCD was mentioned in article about Nathan and Samantha Middendorf for being hosts of the Catholic Century Farm award and how Samantha received the Teacher of the Year Award from Todd SWCD.

The grant agreement for P25-0558 2025 Soil Health Delivery Grant in the amount of \$80,000 was signed by Ossefoort. Anton informed the board \$53,000 out of the \$80,000 was assigned to cost share projects and for this meeting more than that amount will be encumbered if all the requests are approved. The board decided to adjust the budget in order to encumber all project requests, so the landowners can move forward.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

The board also discussed in the future to review the Cover Crop Policy again to see if they need to make any amendments to the cover crop policy.

Petrehn from Ducks Unlimited informed the board that her programs also offer cover crop cost share funding. The pool from Ducks Unlimited is a flexible pool and also allows after the fact payments. Petrehn noted she could attend a future meeting to provide the board with more information on funding opportunities through Ducks Unlimited programs.

Petrehn left the meeting at 9:50 a.m.

Decisions Needed for Projects:

Katterhagen made a motion, seconded by Williamson to approve encumbering FY23 LCCMR What a Match cost share fund for HRZ LLC, contract #2024.09.12-3.1 in the amount of \$663.75 for a forest stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Williamson to approve encumbering FY25 Long Prairie WBIF cost share funds for Thomas and Kimberly Egan, C#2024.09.12-3.2 in the amount of \$8,000 for a water retention/wetland restoration project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve encumbering FY24 Sauk River WBIF cost share funds for Amy Lindquist, C#2024.09.12-3.3 in the amount of \$24,637.68 for a critical area planting and shoreline protection project located in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve encumbering FY25 Soil Health cost share funds for Robert Christensen, C#2024.09.12-3.4 in the amount of \$4,691.25 for a cover crop project in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve encumbering FY24 Mississippi-Brainerd cost share funds in the amount of \$4,479.20 and FY25 Soil Health cost share funds in the amount of \$9,176.13 for Bill and Julie Berscheit, C#2024.09.12-3.5 for a total of \$13,655.33 for a cover crop project located in the Mississippi Brainerd and Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve encumbering FY25 Soil Health cost share funds for David Rach, C#2024.09.12-3.6 in the amount of \$2,132.63 for a cover crop project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Katterhagen to approve encumbering FY25 Soil Health cost share funds for Jeff Rhode, C#2024.09.12-3.7 in the amount of \$900.35 for a cover crop project located in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

James made a motion, seconded by Katterhagen to approve encumbering FY25 Soil Health cost share funds for Andy Statema, C#2024.09.12-3.8 in the amount of \$19,784.71 for cover crop project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve encumbering FY25 Soil Health cost share funds for Pat Dolezal, C#2024.09.12-3.9 in the amount of \$2,348.03 for cover crop project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve encumbering FY25 Soil Health cost share funds for Aryln Mack, C#2024.09.12-3.10 in the amount of \$1,111.38 for cover crop project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve encumbering FY25 Soil Health cost share funds for Paul Cebulla, C#2024.09.12-3.11 in the amount of \$14,914.49 for a cover crop project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve encumbering FY25 Soil Health cost share funds for Derek Wiese, C#2024.09.12-3.12 in the amount of \$1,332.53 for a cover crop project located in the Crow Wing Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve amendment request for additional cost share funds in the amount of \$8,323.20 (FY2023 State CS \$7,500 and FY24 Riparian \$823.20) and extension on cost share contract to December 1, 2024 from Nate Katterhagen, C#2024.05.09-3.9 due to additional liquid and solid manure removal and to allow for more time on fence installation. Affirmative: Buchholz, Wendel, James and Williamson. Abstained: Katterhagen. Motion Carried.

James made a motion, seconded by Williamson to approve amendment request for additional cost share funds in the amount of \$2,812.50 from FY24 Conservation Contracts from Derek Zigan, C#2024.07.11-3.8 for erosion control project. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made motion, seconded by Williamson to approve encumbering FY25 Soil Health cost share funds from Joe Asfeld, C#2024.09.12-3.15 in the amount of \$5,113.25 for a cover crop project located in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by Williamson to approve amendment request for cost share contract extension from September 15, 2024 to September 23, 2024 from Rick Baum, Jr., C#20240808-3.13 for a cover crop project. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Decisions Needed for Payment:

Katterhagen made a motion, seconded by James to approve payment request of FY23 LCCMR Long Prairie cost share funds from Robert Zwiener, C#2024.08.08-3.9 in the amount of \$750 for a forest stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Katterhagen made a motion, seconded by James to approve payment request of FY23 LCCMR Long Prairie cost share funds from Todd Gonsior, C#2024.07.11-3.3 in the amount of \$577.50 for a forest stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Request for payment from Joan Gonsior was removed.

James made a motion, seconded by Williamson to approve payment request of FY23 Feedlot Performance Credit cost share funds from Adam and Erin Sunderman, C#2024.07.11-3.9 in the amount of \$7,442.81 for a heavy use, diversion and critical area planting project located in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve partial payment request of C22-7830 Red Eye WBIF cost share funds, from Jason Kniesl, C#2024.04.11-3.4 in the amount of \$154,968.76 for earthwork portion of a feedlot fix/roof over structure.

Discussion: A question of does a feedlot project fix address feedlot storage runoff issue. In this particular project feedlot storage wasn't concern.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment request of FY23 Long Prairie WBIF cost share funds from Neal Dreher, in the amount of \$19,527.84 for a livestock crossing project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Williamson to approve partial payment request of FY23 Long Prairie WBIF cost share funds in the amount of \$28,872.30, FY23 state cost share funds in the amount of \$7,500, and FY24 Riparian cost share funds in the amount of \$823.20 from Nate Katterhagen, C#2024.05.09-3.9 for a total partial payment in the amount of \$37,195.50 for a pit closure project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, James and Williamson. Abstained: Katterhagen. Motion Carried.

James made a motion, seconded by Wendel to approve payment request of FY24 Mississippi Brainerd cost share funds from Randolph and Ann Brown, C#2024.08.08-3.2 in the amount of \$675 for a forest stewardship plan located in the Mississippi Brainerd Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve payment request of FY24 Mississippi Brainerd cost share funds from Grey Hulinsky in the amount of \$953.27 for a cover crop project located in the Mississippi Brainerd Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Request for payment Jon Krause was removed.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Wendel made a motion, seconded by James to approve payment request from Derek Zigan in the amount of \$39,155.25 from the following fund pools for a erosion control project located in the Long Prairie Rivershed.

FY23 Long Prairie WBIF cost share funds	\$8,000.00
FY22 State cost share funds	\$8,069.63
FY23 State cost share funds	\$6,828.64
FY23 Local Capacity cost share funds	\$7,266.75
FY24 Conservation Contracts	\$8,990.23

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Katterhagen to approve payment request of C22-7830 Red Eye WBIF cost share funds from Jason Kniesl, C#2024.10.12-3-15 in the amount of \$5,535 for a pit closure project located in the Red Eye Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Decisions Needed for Operations:

Board consensus to host October's board meeting and Awards luncheon program at Tutti Fruitti Restaurant and Market Farm near Sauk Centre, MN.

Board authorized Anton to check out venues for November's work session.

Board consensus to allow any board supervisor that is available to attend the AREA II meeting on October 3, 2024 in Ortonville, MN.

James made motion, seconded by Williamson to approve the amended resolution 20240314-4.4 for the FY24 CRP Incentive Pilot Program. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by James to approve resolution 20240912-5.4 to Adopt and Implement the Sauk River Watershed Collaborative Conservation Reserve Program (CRP) Incentive Program Workplan FY2025. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve signing LCCMR letter of support. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve resolution to requesting to extend LCCMR grant timeline to 2028. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve District Manager to follow through on contracting a tree planter with the DNR. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Discussion:



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

The board would like to continue the discussion of soil health, forestry and to review the SWCD/County Agreement at the November work session.

Discussion of location for October's meeting and awards luncheon was discussed earlier in the meeting.

2025 Soil Health Delivery grant agreement was discussed earlier in the meeting.

Informational:

Grant P25-0471 –2025 CRP State Incentives Program Grant Agreement in the amount of \$50,000 was signed. This is a Long Prairie Watershed Grant and shared between partners in the Watershed.

Todd SWCD was awarded additional \$200,000 through MDA AgBMP Loan program. All the current funding, including new allotment is spoken for. Todd SWCD has a waiting list of landowners interested in the AgBMP loan program.

The annual Enviro Fest will be held Thursday, September 19, 2024 at Dale and Marie Katterhagen's Farm.

The awards luncheon program will follow October 10, 2024 Board meeting.

The MASWCD Annual Convention will be held at DoubleTree, Bloomington on December 2-4, 2024. The registration is now open, let the office know by October 10, 2024 for hotel rooms.

Sauk River Watershed partners tour will be October 9, 2024. Anton will forward more information.

The project status report was enclosed in the board packet for board review.

The next regular Soil and Water board meeting of Supervisors will be at held on Thursday, October 10, 2024 at Tutti Fruitti Restaurant and Market Farm located at 38914 CO RD 186, Sauk Centre, MN 56378.

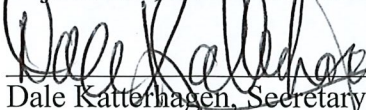
Chairperson Buchholz adjourned the meeting at 11:18 a.m.


Sarah Katterhagen, Minute Prepare

10-10-2024
Date


Deja Anton, SWCD District Manager

10-10-2024
Date


Dale Katterhagen, Secretary

10-10-2024
Date